



Dear Aramco Americas team,

The global pandemic has certainly challenged us in ways that we could have never imagined. As Aramcons, however, it is in our nature to push harder, think creatively, and get things done when conditions become a little more difficult. Aramco is - and always will be - a resilient company because of its people.

For six weeks or so, we have worked remotely - doing our part to slow the progression of the virus while continuing to serve the Enterprise with excellence.

We are now beginning to transition back into the office environment, in compliance with state regulations and with strict adherence to safety protocols including social distancing.

At the Allen Center complex and our other Houston locations, a gradual phasing in of employees is now underway, with the timeline being monitored and reviewed. Additionally, we are returning staff to our other locations outside Texas, in keeping with respective state guidelines.

Our multidisciplinary COVID-19 task force has been doing an outstanding job leading our company's response during this crisis. The 43-member team has worked non-stop over the past two months to assess the rapidly changing situation, implement actions plans, and keep our workforce informed.

The TSD Information Technology Division, in particular, had a critical role during the pandemic challenge and I want to recognize its efforts. With perfect timing, the IT team issued new laptops across the company equipped with a robust platform and tools enabling us to work from home and still connect with one another through a variety of virtual meeting options.

Our engineers, scientists, researchers, procurement specialists, recruiters, academic advisors - all of us - are continuing to deliver solutions and meet the needs of our customers.

In the early stages of this crisis, we reached out to our community partner organizations and city leaders to offer our assistance. Through our donations, we helped get meals on the table for thousands of families suffering food shortages due to the pandemic. We also provided 30,000 KN95 masks to the City of Houston's first responders.

Our company will continue to find ways to make a difference - staying in the fight to defeat hunger and also working to defeat the virus itself by supporting innovative medical treatments and/or vaccines.

I would like to take this opportunity to thank each of you for practicing good safety habits and maintaining our operations with dedication, skill and professionalism.

These are still uncertain times, and I recognize that we, on a personal level, are still working to care for and protect our families. Let me assure you that the Aramco management team is doing all that it can to support our personnel.

If you have any questions, please submit them to the HR [email box](#). Through our teamwork and can-do spirit, I know that we will continue to overcome this challenge.

Sincerely,

Mohammad S. Alshammari
President & CEO
Aramco Americas

